

MINUTES OF MEETING OF BOARD OF DIRECTORS
April 15, 2019

THE STATE OF TEXAS §
COUNTY OF HARRIS §
TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board" or the "Directors") of Trail of the Lakes Municipal Utility District (the "District") met in special session, open to the public, at 4139 Forest Rain Lane, Humble, Texas 77346, a meeting place inside the boundaries of the District, on Monday, April 15, 2019, at 3:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jeff Campbell	President
Jo A. Smith	Vice President/ Tax Compliance Officer
Virginia Elkins	Secretary/Treasurer
Crystal Kirby	Assistant Secretary
Kim Pendleton	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. James Stubblefield, District resident; Mr. Tom Dillard of Champions Hydro-Lawn, Inc., detention pond maintenance provider for the District; Ms. Keli Schroeder, P.E., of BGE, Inc. ("BGE" or the "Engineer"), engineer for the District (via teleconference); Ms. Tara Klein and Ms. Christie Johnson of Four and One, LLC, ("Four and One") landscape architect for the District; and Ms. Monica A. Garza, attorney, and Ms. Rita R. Rodriguez, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("Radcliffe Bobbitt"), attorney for the District.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

First, Ms. Klein reported that Four and One received Pay Estimate No. 3 in the amount of \$39,383.86 from D.L. Meacham, in connection with the construction of the Lago Forest Park and the Atascocita Forest ("AF") and Clayton's Park ("CP") Detention Ponds trails (the "Park and Trails Project"), a copy of which is attached hereto. Ms. Klein then recommended Board approval of such pay estimate.

Ms. Klein then reported that construction of the fitness station area on Wintergreen Drive is near completion and that the delivery of the fitness stations is still pending.

Ms. Klein also reported that Four and One expects D.L. Meacham will begin construction on the Lago Forest Park soon and that the playground equipment has been ordered. Ms. Klein then reviewed with the Board the color samples for the Lago Forest Park Playground. Ms. Klein added that D.L. Meacham is planning for construction to be substantially complete by May 20th, with the exception of the installation of the benches and garbage cans. Director Pendleton then inquired about the status of the installation of the sidewalks on Woodland Hills Drive. Ms. Klein explained that an artist will be working with D.L. Meacham to create the proposed animal prints on the sidewalk.

Mr. Stubblefield entered the meeting at this time.

Ms. Klein then reported that D.L. Meacham will be preparing a change order for the installation of a bollard fence near the fitness park on Wintergreen Drive.

Upon motion by Director Pendleton, seconded by Director Smith, after full discussion and the question being put to the Board, the Board voted unanimously to approve Pay Estimate No. 3 in the amount of \$39,383.86 from D.L. Meacham, in connection with the Park and Trails Project.

In connection with the plans for the Community/Dog Park, Ms. Klein reported that design is near completion. Ms. Klein reported that the District is awaiting verification of the drainage requirements for the Community/Dog Park, and that she is working with BGE regarding same. Ms. Klein then reviewed with the Board the design for the Community/Dog Park. Ms. Klein then requested authorization to advertise for bids for the construction of the Community/Dog Park. Ms. Klein noted that she expects design to be completed in May and that Four and One will advertise for bids after the design has been completed.

Ms. Klein then reviewed with the Board color samples and a sample of the fence for the Community/Dog Park. With regard to the color samples, Ms. Klein explained that the Board needs to decide if it wants a bold color on the building or standard gray colors and what color it would like for the images of the dogs on the building. The Directors then agreed that: 1) it was not in favor of the colors presented and requested Four and One provide additional samples from which to choose; and 2) it prefers brown or gray for the images of the dogs on the building.

Ms. Schroeder then entered the meeting via teleconference.

Ms. Schroeder reported that the detention review by Harris County (the "County") has been resolved and the plans for the Community/Dog Park have been resubmitted to the County.

Ms. Klein then explained to the Board that future proposed timelines for the completion of the Community/Dog Park will be important because of grass-setting. Ms. Klein further explained that the grass may have to be re-seeded during heavy traffic times, but once the Bermuda grass is established, it will grow well. Ms. Klein went on to explain that once the project is bid, there will have to be a strict timeline because of the horticultural issues. Ms. Klein added that if the construction of the Community/Dog Park is bid in May, weather permitting in the Summer, construction work will begin in the Fall or Winter, and the Community/Dog Park could open in one (1) year from the start of construction. Mr. Dillard then added that maintenance of the grass during the first year and a half will be more costly due to settling areas. Further discussion then ensued regarding seeding options and timing and Ms. Klein explained that construction could ruin the grass if it is seeded before construction is completed.

Mr. Dillard then stated that Champions could perform the seeding of the Community/Dog Park rather than the contractor. Mr. Dillard explained that there could be issues with having one company seed the property and a different company maintain the property. Ms. Klein then reported that the irrigation installation at the Community/Dog Park will be separate from landscaping. Ms. Klein added that Four and One can include recommended sub-contractors in the bid package for comparison upon receipt of bid packages. Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to authorize advertisement of bids for the construction of the Community/Dog Park.

Ms. Klein then informed the Board that, in connection with scheduling a ribbon cutting ceremony for Phase I of the District's recreational amenities, there needs to be more progress with the construction before dates can be set. Director Campbell then suggested that a groundbreaking ceremony take place instead.

Ms. Garza then presented to the Board the Special Warranty Deed (Atascocita Forest, Section 16 – Reserve D – 0.0319 acres) in connection with the acquisition of the AF Community Association, Inc. ("CAI") property on Pinion Court for recreational purposes for the Board's acceptance. Ms. Garza reported that such deed will be sent to Ms. Pam Valentine of Community Asset Management, Inc., on behalf of AF CAI, who will provide same to the Board of Directors of the AF CAI for approval. Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board the Board voted unanimously to accept the Special Warranty Deed (Atascocita Forest, Section 16 – Reserve D – 0.0319 acres) upon execution by AFCAI.

In connection with the clearing and continued maintenance of the fenced area on Wintergreen Drive, Ms. Rodriguez reported that Seaback Maintenance has informed Radcliffe Bobbitt that the area has been cleared. Director Campbell then stated that the fenced area has not been cleared. Ms. Klein then reported that she will investigate such matter.

STATUS OF ELECTRONIC WATER METER EVALUATIONS

Director Pendleton then reported that she would like the Board to request proposals from Neptune and Zenner for electronic smart meters.

In connection with the status of the removal of the KETOS electronic smart meters, Ms. Rodriguez reported that Mr. Madia of Si Environmental, LLC ("SE"), operator for the District, has indicated that SE is awaiting a response from KETOS regarding the removal schedule. The Board then recognized that it obtained a proposal from Accurate Meter and Supply. Upon motion by Director Kirby, seconded by Director Smith, after full discussion and the question being put to the Board, the Board voted unanimously to authorize SE to obtain proposals for electronic smart meters from Neptune and Zenner.

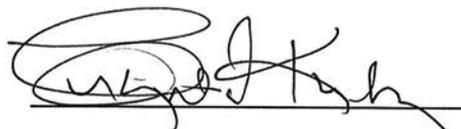
MISCELLANEOUS MATTERS

The Board then noted that the next regular meeting has been scheduled for Monday, April 29, 2019, at 12:00 p.m., at the offices of Radcliffe Bobbitt.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 20th day of May, 2019.




Secretary, Board of Directors