

AGENDA
TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District") will hold a regular meeting, open to the public, on **MONDAY, OCTOBER 29, 2018**, at **12:00 p.m.**, at the offices of **Radcliffe Bobbitt Adams Polley PLLC** located at **2929 Allen Parkway, Suite 3450, Houston, Texas 77019**, outside the boundaries of the District, to consider and act upon the following matters:

1. Consideration of public comments;
2. Approve September 24, 2018 regular meeting and October 9, 2018 special meeting minutes;
3. Security Report, including status of permit for driver feedback signs, and take any necessary actions on same;
4. Garbage and Recycling Collection Report;
5. Tax Assessor/Collector's Report, including approve tax-related checks;
6. Delinquent Tax Attorney's Report, including:
 - a. status of collection of delinquent accounts and authorize termination of service to delinquent accounts, as necessary; and
 - b. conduct public hearing for termination of delinquent tax accounts;
7. Bookkeeper's Reports, including:
 - a. review of investments; and
 - b. status of developer deposits/payments;
8. Operations Report, including:
 - a. approve termination of service to and/or write-off of delinquent accounts, including insufficient funds accounts;
 - b. status of repairs to District facilities;
 - c. review Texas Commission on Environmental Quality notice of violation for Water Plant No. 1 and take necessary action on same;
 - d. status of meter replacement program, and take any necessary actions on same;
 - e. status of isolation valve repairs;
 - f. status of repair/replacement to the return active sludge pump no. 1;
 - g. review and accept bids for the District's wastewater treatment plant ("STP") inspection/repair;
 - h. status of KETOS, Inc. electronic smart meters pilot program; and
 - i. status of miscellaneous operational matters, including high usage;
9. Adopt Resolution Authorizing Use of Surplus Funds regarding cleaning of and repairs to STP aeration basins;
10. Greens Bayou Coalition Report;
11. Detention Pond Maintenance Report, including:
 - a. status of installation of "No Trespassing" signs at Clayton's Park ("CP") detention pond; and
 - b. status of request for maintenance agreement with Harris County regarding cleaning and mowing the Rankin Road right-of-way;
12. Developer's Report, including:
 - a. status of housing starts; and
 - b. status of general market conditions;
13. Engineer's Report, including:
 - a. District projects including:
 - i. review and approve pay estimates and change orders to construction contracts, as needed;
 - ii. status of waterline rehabilitation project, phase 2;

- iii. status of design of waterline connection along Will Clayton Parkway;
 - iv. status of design of STP improvements;
 - v. status of design of CP Lift Station generator installation; and
 - vi. status of abandonment of offsite drainage easement as requested by Harris County Municipal Utility District No. 504 and take any necessary actions on same;
 - b. Developer projects, including approve construction contract pay estimates and change orders, as necessary;
- 14. Update on development of recreational amenities, including:
 - a. authorize preparation of application to Texas Parks & Wildlife Department ("TPWD") for District parks and trails grant(s);
 - b. status of TPWD trails grant application review, and take any necessary actions on same;
 - c. status of replatting of site near STP for the District's Dog Park;
 - d. status of real estate transactions for trail system and Lago Forest Park; and
 - e. schedule special meeting regarding development of recreational amenities;
- 15. District Communications Report, including
 - a. approve and authorize execution of the Service Agreement for website and communication services with Off Cinco;
 - b. authorize preparation of Winter 2018 *TOTL News*; and
 - c. District website;
- 16. Attorney's Report, including reschedule December 2018 meeting; and
- 17. Review consultants' contracts, and take any necessary actions on same.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084, Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 22nd day of October, 2018.

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT



By: *Robin S. Bobbitt/Regina D. Adams*
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