

MINUTES OF MEETING OF BOARD OF DIRECTORS  
February 13, 2018

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District") met in special session, open to the public, at Atascocita High School, Room T-16, 13300 Will Clayton Parkway, Humble, Harris County, Texas 77346, a place outside the boundaries of the District, on Tuesday, February 13, 2018, at 3:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jeff Campbell	President
Jo A. Smith	Vice President/ Tax Compliance Officer
Virginia Elkins	Secretary/Treasurer
Crystal Kirby	Assistant Secretary
Kim Pendleton	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Blake Wasson, District resident; Mr. Ken Farrar of Residential Recycling & Refuse of Texas, Inc. ("RRRT"), garbage and recycling collection service providers for the District; Mr. Tom Dillard of Champions Hydro-Lawn, Inc. ("Champions"), detention pond maintenance service provider for the District (via teleconference); Mr. Ross Madia of Si Environmental, LLC ("SE"), operators for the District; Ms. Tara Klein of Four and One, LLC ("Four and One"), landscape architects for the District; and Ms. Rita R. Rodriguez, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("Radcliffe Bobbitt"), attorneys for the District.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PAYMENT SERVICES AGREEMENT BETWEEN FIRST BILLING, LLC AND THE DISTRICT (THE "FIRST BILLING AGREEMENT")

Mr. Madia then reviewed with the Board the First Billing Agreement for electronic bill payment services for the District's water/sewer bills. Upon motion by Director Elkins, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the First Billing Agreement.

The Board then discussed the convenience fees associated with such payment option and the Board agreed that such fees should be passed through to District customers that use such method of payment.

APPROVE AND AUTHORIZE EXECUTION OF AMENDED DISTRICT INFORMATION FORM, AND AUTHORIZE FILING OF SAME

Ms. Rodriguez then reviewed an Amended and Restated District Information Form, a copy of which is attached hereto, which is required to be amended to show the current tax rate, the outstanding debt and the Notice to Purchasers form, and is to be recorded in the Harris County Real Property Records and filed with the Texas Commission on Environmental Quality.

Upon motion by Director Pendleton, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the Amended District Information Form and authorize filing same.

REVIEW OF GARBAGE PROPOSALS

Director Campbell then asked Mr. Farrar if RRRT is operating four (4) garbage trucks and one (1) recycling truck within the District. Mr. Farrar then stated that RRRT has discussed such matter since the Board's request at the January 29<sup>th</sup> Board meeting and he will let the Board know of RRRT's decision regarding such request. Director Kirby then stated that the Board has been asking RRRT about the utilization of four (4) garbage trucks within the District for several months and that the Board has still not been provided with a definite answer. Mr. Farrar then stated that he would contact his office immediately.

Director Kirby added that garbage sitting on the top of her garbage can is being removed by hand and the garbage collector is leaving the bottom garbage bags in the can. Director Elkins noted that she is having the same issue.

Mr. Farrar then asked if the garbage truck drivers are still backing down streets. Director Elkins stated that her schedule has not afforded her the opportunity to witness any garbage collections as they are happening of-late.

Director Pendleton then stated that she is satisfied with RRRT's improvement in its services and Director Smith concurred with such statement. Director Pendleton added that a fourth (4<sup>th</sup>) garbage collection truck would reduce the number of complaints.

Ms. Rodriguez then stated that Ms. Adams asked her to relay to the Board that it will need to authorize Radcliffe Bobbitt to respond to the letter from Mr. John E. Currier of Currier & Martin PLLC ("Currier"), attorneys for RRRT, regarding the status of the Notice to Cure deficiencies in service.

Director Campbell then stated that he would like to hear a response from Mr. Farrar regarding the District's request for four (4) garbage trucks, as promised when the Board entered into the Agreement for Recycle and Solid Waste Collection and Disposal Services with RRRT. The Board then deferred this matter until later in the meeting.

## UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

Ms. Klein then reported that she is awaiting the results of the topographical survey from BGE, Inc., the engineers for the District. Ms. Klein then stated that such results are necessary to be able to prepare accurate plans for the pavilion.

Ms. Klein then informed the Board that the District's Texas Parks and Wildlife Department recreational trails grant application has been submitted. Ms. Klein added that, pursuant to the Board's request at the January 29<sup>th</sup> Board meeting, the District has requested \$136,400 for construction of the walking trails. Ms. Klein then reported that the Greens Bayou Coalition has included in its trails plan, a portion of a walking trail that is located in the District.

## PROPOSALS FOR INSTALLATION OF ACCESS GATE AT WOODLAND HILLS DRIVE

Mr. Dillard entered the meeting via teleconference at this time.

Mr. Dillard then stated that the proposal for the installation of the access gate at Woodland Hills Drive will be available at the District's February 26<sup>th</sup> Board meeting.

Mr. Dillard then reported that the installation of the bollards at the end of Apple Hollow should be completed soon. Mr. Dillard noted that there was a delay due to the recent rainy conditions.

Mr. Dillard exited the meeting via teleconference at this time.

## REVIEW OF GARBAGE PROPOSALS, CONTINUED

Mr. Farrar then confirmed that the District will now have four (4) garbage trucks and one (1) recycling truck operating within the District.

Mr. Farrar also stated that the Board will be receiving Garbage Reports at each meeting.

The Board then requested that Radcliffe Bobbitt respond to Currier that the District is issuing an extension to the Notice to Cure to ensure that four (4) garbage trucks and one (1) recycling truck are operating in the District amongst other matters deficiencies requiring a cure.

The Board then inquired about the inventory status of the District's recycling bins. Mr. Farrar replied that he does not have any information regarding recycling bins. The Directors then collectively explained that RRRT was to purchase and store recycling bins at its offices and distribute to District customers pursuant to the new connection list provided monthly by SE to RRRT. The Board also asked that the recycling bin inventory be included in the monthly Garbage and Recycling Reports. The Board then requested that this issue be addressed in the letter to Currier as well.

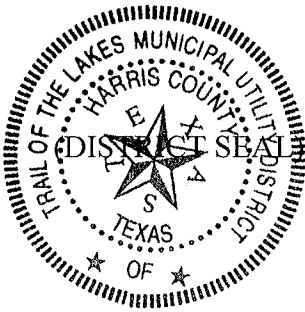
Upon motion by Director Elkins, seconded by Director Pendleton, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Radcliffe Bobbitt to respond to Currier and that such response include a Notice to Cure.

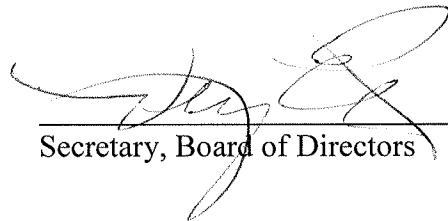
MISCELLANEOUS MATTERS

Ms. Rodriguez then reminded the Board that the next regular Board meeting has been scheduled for Monday, February 26, 2018, at 12:00 p.m. at the offices of Radcliffe Bobbitt.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 26<sup>th</sup> day of February, 2018.



  
Secretary, Board of Directors