

MINUTES OF MEETING OF BOARD OF DIRECTORS

May 8, 2018

THE STATE OF TEXAS

COUNTY OF HARRIS

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

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The Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District") met in special session, open to the public, at Atascocita High School, Room T-16, 13300 Will Clayton Parkway, Humble, Harris County, Texas 77346, a place outside the boundaries of the District, on Tuesday, May 8, 2018, at 3:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jeff Campbell	President
Jo A. Smith	Vice President/ Tax Compliance Officer
Virginia Elkins	Secretary/Treasurer
Crystal Kirby	Assistant Secretary
Kim Pendleton	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Ms. Vicenta B. Rodriguez, visitor; Messrs. Andrew Vrana and Peter Muessig of Metalab Architecture ("Metalab"); Mr. Tom Dillard of Champions Hydro-Lawn, Inc., detention pond maintenance service provider for the District; Ms. Tara Klein of Four and One, LLC, landscape architects for the District; and Ms. Rita R. Rodriguez, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("Radcliffe Bobbitt"), attorneys for the District.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

First, Ms. Klein introduced Messrs. Vrana and Muessig who reviewed a presentation of various architecture projects designed by Metalab. Mr. Vrana explained the design and concepts behind various projects, including the Park for Humans & Dogs in the Sixth Ward located in the City of Houston and the Generation Park Performance Pavilion. Mr. Vrana noted that Metalab has experience in determining the most durable and long lasting materials.

Ms. Klein then explained that the Board will need to determine how the amenities will be developed and designed and how the pavilion at the Dog Park will be used. Ms. Klein explained that the Board will need to think about maintenance when discussing design, as well as what the pavilion will mean to the District. Ms. Klein reminded the Board that it had previously included two (2) pavilions at the Dog Park, but then decided that it would be most advantageous to combine the funds and construct one (1) pavilion.

After further discussion regarding use of the pavilion, the Board agreed that the pavilion would not be rented out.

The Board then extensively discussed adding a restroom and storage facility and Ms. Klein explained that such facilities would cost approximately \$200,000 to \$300,000.

The Board then agreed that it would be better to defer construction of restroom facilities to Phase II.

Ms. Klein then reminded the Board that the hours will be from dawn to dusk and explained that the Board would need to consider electricity for lighting. The Board then discussed the use of electricity for lighting in comparison to solar lighting. The Board then decided that it preferred the use of solar lighting and the pavilion structure design would include dappled lighting.

Director Campbell then suggested that the structure of the pavilion be similar to that of a tree. Ms. Klein then asked the Directors to think about what the goal is for the pavilion at the Dog Park. The Board agreed that since the trail would be a friendly and welcoming place, it should be located near the walking trails near Williams Gully.

Ms. Klein then asked what kind of fence the Directors would like to see at the Dog Park. The Directors noted that they liked the chain linked fence such as the one used at the Park for Humans & Dogs.

Ms. Klein then reported that Metalab will also be working on the design of the fishing pier, as well as the flow of amenities across the phases of the development of the parks.

Ms. Klein then reported that at the June special Board meeting, the Board will need to review and discuss design development packets for the Dog Park, which will also include reviewing materials for benches.

Director Kirby then inquired about the status of the District's Texas Parks and Wildlife Department ("TPWD") grant application. Ms. Klein then stated that she has not received an update on such matter from TPWD.

Ms. Klein added that she is aware that the TPWD has just awarded grants for those submitted in October 2017, so she believes that the grants submitted in February are still under review.

Ms. Klein and Messrs. Vrana and Muessig exited the meeting at this time.

DIRECTOR BUSINESS CARDS

Ms. Rodriguez then reported that she received two (2) quotes for business cards, with the lowest quote in the amount of \$65 for a set of 500 color, singled-side printed business cards, and \$75 for double-sided cards from Star Engraving. Ms. Rodriguez explained that she would design the cards and forward a draft of same to the Directors for their individual approval prior to printing.

Ms. Rodriguez explained that a QR code that links to the District's website could be printed on the back of the Directors' business cards.

Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to: 1) accept the quote in the amount of \$75 per set of 500 business cards for double-sided, color-printed business cards for each Director from Star Engraving and authorize Ms. Rodriguez to design same.

DRIVER FEEDBACK SIGN

The Board then reviewed proposals for a driver feedback sign to be located on Woodland Hills Drive South, copies of which are attached hereto. Director Campbell reviewed with the Board the features of the Traffic Logix SP450 Solar Power and the Evolution 12 – Solar models.

The Board also reviewed statistics from the Traffic Logix SP450 Solar Power located on Woodland Hills Drive South and noted the effectiveness of the sign.

Upon motion by Director Kirby, seconded by Director Smith, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the purchase of the Evolution 12 – Solar model sign in the amount of \$2,914.

MISCELLANEOUS MATTERS

Director Campbell then informed the Board that it may need to reschedule and relocate the June special parks meeting.

Ms. Rodriguez then reminded the Board that the next regular Board meeting has been scheduled for Monday, May 21, 2018, at 12:00 p.m. at the offices of Radcliffe Bobbitt.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 21st day of May, 2018.




Secretary, Board of Directors