

MINUTES OF MEETING OF BOARD OF DIRECTORS

June 19, 2018

THE STATE OF TEXAS

COUNTY OF HARRIS

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

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The Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District") met in special session, open to the public, at Atascocita High School, Room T-16, 13300 Will Clayton Parkway, Humble, Harris County, Texas 77346, a place outside the boundaries of the District, on Tuesday, June 19, 2018, at 3:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jeff Campbell

President

Jo A. Smith

Vice President/ Tax Compliance Officer

Virginia Elkins

Secretary/Treasurer

Crystal Kirby

Assistant Secretary

Kim Pendleton

Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Messrs. Joe Meppelink, Peter Muessig and Steven Collard of Metalab Architecture ("Metalab"); Mr. Tom Dillard of Champions Hydro-Lawn, Inc. ("Champions"), detention pond maintenance service provider for the District; Ms. Tara Klein and Ms. Christie Johnson of Four and One, LLC, landscape architects for the District; and Ms. Regina D. Adams of Radcliffe Bobbitt Adams Polley PLLC ("Radcliffe Bobbitt"), attorneys for the District.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

RECREATIONAL FACILITIES DESIGN DEVELOPMENT PACKETS

First, the Board recognized Mr. Meppelink who reviewed the pavilion/dog park design packets with the Board, a copy of which is attached hereto. Mr. Meppelink explained the style choices for the proposed pavilion design. Ms. Klein reviewed with the Board the dog park site plan. The Board then noted its satisfaction with the direction of such plans.

PARKWAY UTILITY DISTRICT'S ("PARKWAY") OFFER FOR TREES IN CONNECTION WITH APACHE TREE GRANT PROGRAM

The Board then discussed Parkway's offer of excess trees received via the Apache Tree Grant Program for the District's facilities. The Directors then agreed that acceptance of trees would be premature for the development of its recreational facilities. The Directors then agreed to decline Parkway's offer at this time.

## UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

Ms. Klein then reported that she has not received an update on the status of the District's Texas Parks and Wildlife Department ("TPWD") grant application review.

## RESOLUTION AUTHORIZING EXECUTION OF ANNUAL CERTIFICATE OF PROPER OPERATION FOR HARRIS COUNTY FLOOD CONTROL DISTRICT ("HCFCD RESOLUTION")

Ms. Adams then presented to the Board the HCFCD Resolution. Ms. Adams explained that such resolution authorizes Champions to continue to sign the certificate of proper operation required to renew the District's storm water quality permit renewal applications. Upon motion by Director Elkins, seconded by Director Pendleton, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the HCFCD Resolution, a copy of which is attached hereto.

## PROPOSALS FOR THE INSTALLATION OF BOLLARDS AND FENCE AT WOODLAND HILLS DRIVE AND RANKIN ROAD

Mr. Dillard then presented a proposal in the amount of \$9,307.38 for installation of bollards and fence at Woodland Hills Drive and Rankin Road, a copy of which is attached hereto. Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal in the amount of \$9,307.38 for installation of bollards and fence at Woodland Hills Drive and Rankin Road.

## AUTHORIZE ATTENDANCE AT THE AMERICAN WATER WORKS ASSOCIATION ("AWWA") SPECIAL DISTRICTS SUMMIT- SOUTHWEST (THE "SUMMIT")

Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Directors attendance at the AWWA Summit on June 20<sup>th</sup> in Austin, Texas.

## UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

Ms. Adams reported that the District's Bond Application Report for the first issue of bonds ("1<sup>st</sup> Park BAR") was submitted to the Texas Commission on Environmental Quality on May 22<sup>nd</sup> and was declared administratively complete on May 24<sup>th</sup>.

Ms. Adams then reported that the District Parks, Trails and Recreation Facilities Rules & Regulations is in final review and will be presented to the Board at the July 10<sup>th</sup> special Board meeting.

## MISCELLANEOUS MATTERS

Ms. Adams then reminded the Board that the next regular Board meeting has been scheduled for Monday, June 25, 2018, at 12:00 p.m. at the offices of Radcliffe Bobbitt.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 30<sup>th</sup> day of July, 2018.



A handwritten signature in blue ink, appearing to be "W. J. ...", written over a horizontal line.

Secretary, Board of Directors