

MINUTES OF MEETING OF BOARD OF DIRECTORS

October 9, 2018

THE STATE OF TEXAS

COUNTY OF HARRIS

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

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The Board of Directors (the "Board" or the "Directors") of Trail of the Lakes Municipal Utility District (the "District") met in special session, open to the public, at 4139 Forest Rain Lane, Humble, Texas 77346, a place inside the boundaries of the District, on Tuesday, October 9, 2018, at 3:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jeff Campbell	President
Jo A. Smith	Vice President/ Tax Compliance Officer
Virginia Elkins	Secretary/Treasurer
Crystal Kirby	Assistant Secretary
Kim Pendleton	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Tom Dillard of Champions Hydro-Lawn, Inc., detention pond maintenance service provider for the District; Mr. Ross Madia of Si Environmental, LLC ("SE"), operators for the District; Ms. Keli Schroeder, P.E., of BGE, Inc. ("BGE" or the "Engineer"), engineers for the District; Ms. Tara Klein of Four and One, LLC, landscape architects for the District; and Ms. Regina D. Adams, attorney, (via teleconference), Ms. Monica A. Garza, attorney, and Ms. Rita R. Rodriguez, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("Radcliffe Bobbitt"), attorneys for the District.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

APPROVE AND AUTHORIZE EXECUTION OF AMENDED DISTRICT INFORMATION FORM, AND AUTHORIZE FILING OF SAME

Ms. Rodriguez first discussed approval of an Amended and Restated District Information Form, a copy of which is attached hereto, which is required to be amended to show the current tax rate, the outstanding debt and the Notice to Purchasers form, and is to be recorded in the Harris County Real Property Records and filed with the Texas Commission on Environmental Quality. Ms. Rodriguez explained this is necessary following the District's recent bond sale.

Upon motion by Director Pendleton, seconded by Director Elkins, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the Amended District Information Form and authorize filing of same.

UPDATE ON DEVELOPMENT OF RECREATIONAL AMENITIES

Ms. Klein then updated the Board with regard to the status of development of the District's recreational amenities. Ms. Klein informed the Board that she is working on the design and that she has met with Ms. Adams and Ms. Schroeder regarding property acquisitions. Ms. Klein also reported that BGE is working on the roadway access to the dog park and replatting, as necessary.

Ms. Schroeder explained that BGE is working to determine whether Rankin Road right-of-way will be abandoned and that a seven foot (7') width expansion and regrading will likely be required. Ms. Schroeder added that if the Rankin Road right-of-way is abandoned, it will be a violation of the Harris County regulation that requires access to the Wastewater Treatment Plant (the "STP") be a public right-of-way. Ms. Klein then noted that the road issues will add cost to the project.

Director Campbell then reported that Mr. Jose Soto of the Clayton's Park ("CP") Homeowners Association was not content with the design of the rope climb at Lago Forest Park. Ms. Klein then stated that the rope climb has been removed from the plans.

Director Campbell also reminded the Board that it would be costly for the District to take over the reserves currently owned by The Forest Home Owners Association ("The Forest HOA") and that Ms. Kentrell Nercise, member of the Board of Directors of The Forest HOA has stated that she will discuss construction maintenance of sidewalks with the Board of Directors of The Forest HOA. Ms. Klein then noted that the sidewalk is currently budgeted at \$208,000 and that such funds could be used on the construction of STP access road.

Ms. Klein then reported that the area where the proposed sidewalk near Williams Gully will be, will likely need to be regraded and if so, will destroy any sidewalk construction the District may have completed. As such, Ms. Klein recommended modifying the trails project in that area into separate phases. Ms. Klein noted that the City of Houston standard width for sidewalks is eight feet (8') and must be Americans with Disabilities Act (ADA) compliant. Ms. Schroeder then stated that she will determine a timeline from Harris County for the Williams Gully channel improvements and then the Board can determine how it may want to proceed. Director Campbell then inquired if Harris County took five (5) years to complete such improvements, could the Dog Park be constructed first. Ms. Schroeder then stated that the District would need to re-scope its funds. Mr. Dillard then noted that he was not sure if Harris County plans to include repairs to Williams Gully in its flood control programs. Ms. Klein then stated that the District cannot modify the side slopes of the Williams Gully Channel even if the sidewalks are constructed.

Director Campbell then stated that District residents mentioned an interest in having 911 call boxes available on the trails. Ms. Klein noted that there will not be any electricity on the trails and they would have to be solar powered.

Ms. Klein then informed the Board that the construction plans for Lago Forest Park are near completion and once the property is acquired, construction could begin quickly.

Director Kirby entered the meeting at this time.

Ms. Adams then entered the meeting via telephone conference.

EVALUATION AGREEMENT WITH KETOS, INC. ("KETOS") REGARDING PILOT PROGRAM FOR ELECTRONIC SMART METERS (THE "EVALUATION AGREEMENT")

Ms. Adams then reviewed with the Board the revised Evaluation Agreement, a copy of which is attached hereto. Ms. Adams then informed the Board that Radcliffe Bobbitt made many revisions to the draft Evaluation Agreement but that she has not yet received comments from KETOS. Ms. Adams then noted that Exhibit A to the Evaluation Agreement has been revised to reflect a 90-day pilot program. Ms. Adams noted that the Board's approval of such agreement would be subject to the Attorney's final review and is subject to receipt of the Form 1295.

Ms. Adams then responded to various questions from the Board and explained that she is comfortable with the Evaluation Agreement, as revised. Director Kirby then inquired if the Evaluation Agreement includes the cost for removal of the pilot meters. Ms. Adams then stated that pursuant to the Evaluation Agreement, such meters will be installed and removed by SE and returned to KETOS.

Upon motion by Director Pendleton, seconded by Director Smith, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the Evaluation Agreement, subject to the Attorney's final review of and receipt of the Form 1295.

CONSIDER PROPOSALS FOR EMAIL, WEBSITE AND MESSAGING SERVICES

Ms. Adams then reported that the letter rescinding the District's acceptance of proposal from Triton Consulting Group has been delivered and that the District has not received a response.

The Board then reviewed a proposal from Off Cinco for email, website and messaging services, a copy of which is attached hereto. Discussion then ensued regarding same and the Board requested that Radcliffe Bobbitt inquire about the option for "additional keyword/phrase for text alerts". The Board then noted that the services the District is interested in are: 1) the fixed layout for website design; 2) unlimited updates to the District website; 3) unlimited text alerts; and 3) unlimited storage email accounts for each Director.

Upon motion by Director Smith, seconded by Director Kirby, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal from Off Cinco for email, website and messaging services, subject to clarification of the option for "additional keyword/phrase for text alerts".

MISCELLANEOUS MATTERS

The Board then noted that the next regular meeting has been scheduled for Monday, October 29, 2018, at 12:00 p.m., to be held at the offices of Radcliffe Bobbitt.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 29th day of October, 2018.





Secretary, Board of Directors